

Sanborn Regional School District

Facilities Committee Minutes

Sanborn Regional High School, 17 Danville Road, Kingston, NH

Wed April 29, 2020 – 4:00 PM

Committee Members: Jim Baker, Jamie Fitzpatrick, Larry Heath, Matthew Angell

Attendees:

Jim Baker, Committee Chair
Jamie Fitzpatrick, Committee Member
Larry Heath, Committee Member
Matt Angell, Business Administrator
Thomas Ambrose, Superintendent

Call to Order:

Committee meeting began at 4:00 PM

Pick a chair:

Jamie Fitzpatrick nominated Jim Baker for Committee Chair, Larry Heath second. All in favor.

Review of Minutes [Wednesday, March 4, 2020](#):

Larry Heath moved to approve the minutes, Jamie Fitzpatrick second. All in favor.

Revolving Fund Balance [Trust & Revolving Funds Balance Summary - March 2020](#):

Jim Baker briefly reviewed the fund balances. Jamie Fitzpatrick noted that the new funds voted on in 2019 are not appearing on the fund balance spreadsheets. Matt is going to add those in.

Budget Reports: Jim Baker briefly reviewed the budget reports. No further discussion

[March 2020 Expenditure Report, Health/Dental Summary](#)

[March 2020 Expenditure Report, Excluding Health/Dental](#)

[March 2020 Revenues](#)

Bid Opening Results:

Matt Angell reviewed the bids for the Middle School Bathroom & Locker Room Renovations Project. There were 4 bidders - Paxor Construction, Mark Carrier Construction, Inc., Eastern Seaboard Construction, and PointsNorth Construction

Management. PointsNorth Construction had the lowest bid, followed by, Paxor Construction, Eastern Seaboard Construction, and then Mark Carrier Construction, Inc. Matt noted that 3 of the bidders did walk-throughs of the building, they were Paxor, PointsNorth, and Eastern Seaboard.

Matt addressed three questions that were raised by Jim Baker:

1. Do these bids cover all remaining work for the Middle School interior construction, including bringing water to the labs? Matt answered that the water & electrical components were described in the bids, but suspects there will be a change order related to that. The only thing that was not described in the bids were a set of doors on the second floor that will separate the Middle School from the High School. He explained that we are taking advantage of COVID-19 to move this project along and so that had to be dropped from the bid specification, but that we are going to request a change order to have that brought in.
2. Except for the second floor door referenced above, is there anything else included? The bathroom locker room had plans, the plumbing and wiring were description only.
3. When will the project begin, and when will it end? The project will begin ASAP and will end August 10th.
4. After reviewing the bids, it seems that PointsNorth is the most complete based on the owners credentials and the list of their completed jobs. They seem to be the most qualified and the best price. Do you see any reason why we should not choose PointsNorth Construction. Matt answered that the committee can choose to select PointsNorth Construction right off the bat tonight. Matt encouraged the committee to have a meeting the following week to make the decision and during the time in between the meetings, Matt would like to take the time to review their references and some of their construction work and report the results back to the committee. He would also like to do the same for Paxor just in case PointsNorth comes up with something that may disqualify them. Jamie Fitzpatrick noted that he thought the TBD's with regard to subcontractors was odd (there were two contractors that put in TBD's, the other specified subcontractors with costs associated).

Tom Ambrose reminded everyone that when the estimate was originally done for costs to relocate the middle school, the number was \$197,309 for the bathroom, and \$14,204 was the estimate for water for the classrooms. This new estimate is a 25% increase, however includes the bathroom, water for the classrooms and the lockers rooms. The original estimate for the Middle School entrance vestibule was \$152,268, the total ended at \$170,000. There was a savings of almost \$200,000, as the lockers was supposed to be \$211,642, which amounts to about 50% of the cost of paraprofessionals in year one. Matt clarified that the original estimate for the locker rooms was to build out a classroom and outfit a classroom to be a locker room. In this new scenario that was bid out, we are using the team locker rooms for the Middle school and re-doing the entrance to the locker rooms to separate the High School from the Middle School, which is a much less expensive project than originally anticipated.

Matt updated the committee about the Memorial School entrance. It is planned to be an inside job. Matt plans to meet with the architect tomorrow. The plan is to cut through one concrete wall for a door and then add another concrete wall for a new door, and then add another set of doors for the entrance vestibule. Only half a wall needs to be built with concrete. The last thing remaining is paving for a small area at the high school. Matt is still collecting bids for that.

The committee set May 6th at 3:30 PM as the next meeting date to select a contractor from the bids.

New items: Jamie requested this item be tabled. **Larry Heath motioned that the committee go into non-public per RSA 91A:II I, all in favor.**

Window Film

[Main lobby](#)

[High School Admin](#) Reception

[Internal windows](#)

[Principal's Office](#)

[Gym and bus entry](#)

Tabled Items:

[Memorial School Washer/Dryer](#)

HS Elevator Update

[Otis Elevator Quote](#)

Facility Alteration Request - Informational for future

No Update

[Mag Locks for HS Cafeteria Doors](#)

[Convert Room 126 at the HS to a Conference and Class Room](#)

[Add Camera\(s\) to HS Auditorium](#)

[Quotes for Auditorium Cameras](#)

[Quotes for MS & Backstairwell](#)

[Add "Safety Glass" Film to HS Existing Glass](#)

[Pave areas of HS parking lot to reconfigure the parent pick loop](#)

Public Comments: none

Meeting adjourned at 4:25 PM to go into non-public session.